



MEMORANDUM

TO: Local Governments Receiving Opioid Settlement Funds
FROM: Community Opioid Resources Engine (CORE-NC)
DATE: July 10, 2026
RE: UPDATED: Financial Reporting Requirements under the NC MOA

This memo serves to update guidance previously offered by CORE-NC related to annual opioid settlement financial reporting required by the NC Memorandum of Agreement (MOA).

As described in [Exhibit E to the NC MOA](#) (attached with this memo), annual opioid settlement financial reports submitted by local governments to CORE-NC must report on amounts of opioid settlement funds received during the fiscal year, along with any amount of opioid settlement funds disbursed during the fiscal year, net any reimbursements.

Regarding funds **received**, a local government's financial report should include only opioid settlement funds that were deposited into their special revenue fund account between July 1 and June 30 of the relevant fiscal year. This reporting method **may differ** from how local governments report these incoming funds on the governmental fund statements in their audit reports. However, the NC MOA explicitly requires local governments to report funds received only once they have been deposited into their special revenue fund account.

Regarding funds **disbursed**, a local government's financial report should include expenditures recognized in their special revenue fund ledger between July 1 and June 30 of the relevant fiscal year. This approach should be **consistent** with how local governments report expenditures on the governmental fund statements in their audit reports.

If your local government has received any reimbursements related to opioid settlement funds, please reach out to CORE-NC for assistance with accurately reflecting these reimbursements in reporting.

CORE-NC encourages local government finance officers and local government opioid settlement staff to work together closely when completing NC MOA-required annual reporting to ensure accuracy in and consistency between financial and impact reports. CORE-NC representatives are available to provide technical assistance and answer questions. Local governments are encouraged to reach out to CORE-NC operations at opiodsettlement@unc.edu, the Opioid Settlements Technical Assistance Team (OSTAT) at opiodsettlement@ncacc.org, and/or NC DOJ at opiodsettlement@ncdoj.gov.

Thank you.

**EXHIBIT E TO NC MOA:
ANNUAL FINANCIAL REPORT**

[With modifications approved by the NC MOA Coordination Group on July 12, 2023]

PART ONE

All Local Governments that receive, hold, or disburse Opioid Settlement Funds during the fiscal year shall report the following financial information:

1. The amount of Opioid Settlement Funds in the special revenue fund at the beginning of the fiscal year (July 1).
2. The amount of Opioid Settlement Funds received during the fiscal year.
3. The amount of any interest and investment gains realized during the fiscal year.
4. The amount of any investment losses realized during the fiscal year.
5. The amount of Opioid Settlement Funds disbursed during the fiscal year, net of any reimbursements, not including audit costs covered in item 5 below. This amount shall be reported (a) in total and (b) broken down by funded strategy, including the item letter and/or number in Exhibit A or Exhibit B to identify each such funded strategy (with any permissible common costs prorated among strategies).
6. The amount of Opioid Settlement Funds used to cover audit costs as provided in Section F.3 of this MOA.
7. The amount of Opioid Settlement Funds in the special revenue fund at the end of the fiscal year (June 30).

With respect to the items listed above, item 1 plus item 2 plus item 3 minus item 4 minus item 5 minus item 6 must equal item 7 ($1 + 2 + 3 - 4 - 5 - 6 = 7$).

PART TWO

- A. The reporting requirements in Part Two, sub-part B below are mandatory for all Local Governments that receive two-tenths of one percent (0.2 percent) or more of the total Local Government Allocation as listed in Exhibit G and that disburse any amount of Opioid Settlement Funds during the fiscal year, as reported above in Part One, item 5. Other Local Governments that disburse Opioid Settlement Funds during the fiscal year are strongly encouraged to provide such information.
- B. For each sub-recipient (as defined below) that during the fiscal year received a disbursement of Opioid Settlement Funds from the Local Government equal to or greater than either (a) \$50,000 or (b) ten percent of the total amount disbursed by the Local Government during the fiscal year as reported above in Part One, line 5, the Local Government shall report the following:
 1. The name of the sub-recipient.
 2. The amount of Opioid Settlement Funds disbursed to the sub-recipient during the fiscal year.
 3. A very brief description of the goods, services or other value provided by the sub-recipient (for example, “addiction treatment services” or “peer-support services” or “syringe service program”).

For the purposes of this Part Two, sub-section B, a sub-recipient for whom reporting is required is an entity receiving Opioid Settlement Funds from the Local Government for the purpose of the entity implementing a strategy listed in Exhibit A or Exhibit B to this MOA.