



**PLEASE NOTE: THIS DOCUMENT IS FOR
PREVIEW/PLANNING PURPOSES ONLY. ALL REPORTS
MUST BE SENT THROUGH THE CORE-NC PORTAL.**

Welcome to the **Annual Impact Report Portal** for the North Carolina opioid settlements. Under the Memorandum of Agreement (MOA), a local government that receives, holds, or expends Opioid Settlement funds must file an annual impact report within 90 days of the end of the fiscal year. The information you provide will be available to the public through the Community Opioid Resources Engine (CORE-NC).

DEADLINE TO FILE THIS REPORT: The annual financial report must be completed using this portal by **September 27**.

HOW TO FILE THIS REPORT: There are two alternative portals used to file the report; and the portal you use depends on the amount of Opioid Settlement Funds your local government receives. This portal is for local governments that receive four-tenths of one percent (0.4 percent) or more of the total Local Government Allocation as listed in MOA [Exhibit G](#). If your local government receives a lower percentage, please use the other portal: Visit Portal.

An overview of the information necessary to complete the Impact Report can be found [here](#). **Please make sure to have all the required information available before beginning this form.**

REPORTING MEASURES FOR EACH STRATEGY: If a local government receives four-tenths of one percent (0.4 percent) or more of the total Local Government Allocation as listed in MOA [Exhibit G](#) and disbursed any Opioid Settlement Funds in FY 23–24, the local government must then report process, quality, and outcome measures as well as demographic information using this [Excel workbook](#). **The [Excel workbook](#) must be**

uploaded along with your report. Please download the Excel workbook and complete it before beginning this form. More instructions can be found within the Excel workbook and also in this [Guide to the Measures Workbook for the Annual Impact Report](#).

HOW TO LEARN MORE: Learn more about this report in Part 5 of the [FAQ about the MOA](#) or and in the [MOA itself](#) (sections F.6 and [Exhibit F](#)).

For questions about this form, please contact opioidsettlement@unc.edu. For legal questions about the opioid settlements or MOA, please contact opioidsettlement@ncdoj.gov. For technical assistance planning, implementing, or evaluating strategies to address the opioid overdose epidemic, please contact opioidsettlement@ncacc.org.

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Select your county/municipality. If your county/municipality is not listed, you must use the other reporting portal found [here](#).

Select the relevant **fiscal year** for this report.

☐ Fiscal Year 2024–2025

Please provide the following **contact information** so that we may get in touch with you about your report. By submitting this Annual Impact Report, you attest that you are authorized by your local government to provide this information to CORE-NC.

Enter your name.

Enter your title.

Enter your organization.

Enter your email address.

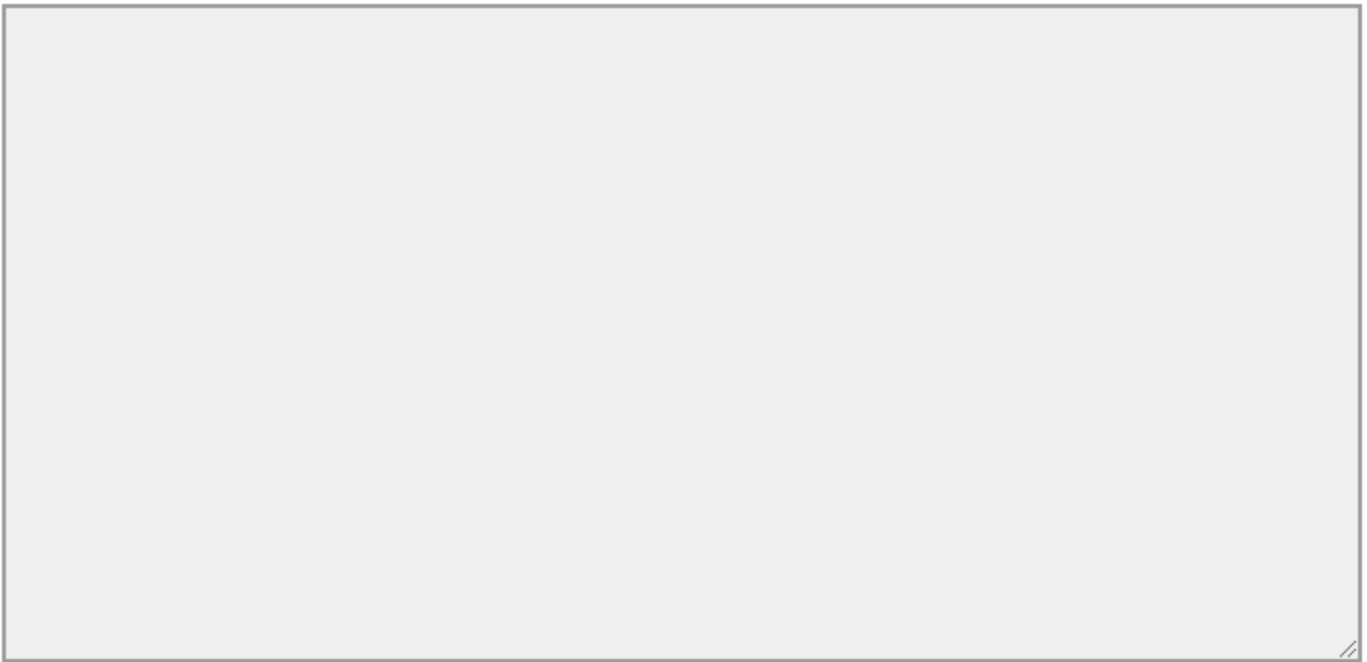
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Brief General Narrative

Local Governments shall provide a brief general narrative of approximately one page (250 words) summarizing how the Local Government made use of Opioid Settlement Funds during fiscal year 2024–2025 to support activities across all funded strategies. The narrative may include success stories, ways in which Opioid Settlement Funds were used to meet community needs, or information on planning, implementation, or evaluation of strategies.

For helpful tips and guidance in crafting your brief general narrative, we encourage you to view our [Guidance for the Brief General Narratives, Progress Reports, and Success Stories](#).

Provide [LOCAL GOVERNMENT]'s **brief general narrative**.

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Did [LOCAL GOVERNMENT] hold an annual meeting for this fiscal year pursuant to section E.4 of the NC Memorandum of Agreement (NC MOA)?

☐ We are a municipality so this requirement does not apply.

☐ Yes, [LOCAL GOVT] held an annual meeting for this fiscal year.

☐ No, [LOCAL GOVT] did not hold an annual meeting for this fiscal year.

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[IF YES, HELD AN ANNUAL MEETING]

When was [LOCAL GOVERNMENT]'s annual meeting? (MM/DD/YYYY)

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Did [LOCAL GOVERNMENT] disburse **any funds** during the 2024–2025 fiscal year?

☐ Yes

☐ No

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[IF NO, LOCAL GOV'T DID NOT DISBURSE FUNDS, SKIP TO PAGE #15]

[IF YES, LOCAL GOV'T DID DISBURSE FUNDS, CONTINUE]

Next, we will ask you about any funds disbursed during 2024-2025 **by strategy**.

To begin, please complete the following questions for **the FIRST strategy** for which funds were disbursed. **If [LOCAL GOVERNMENT] has disbursed funds for more than one strategy this fiscal year, you will have the opportunity to answer these questions again for the other strategy(s).**

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[BEGIN LOOP OF STRATEGY-SPECIFIC QUESTIONS]

Is the strategy an **Exhibit A** strategy listed in the MOA?

☐ Yes

☐ No

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[IF YES, STRATEGY IS AN EXHIBIT A STRATAEGY, ANSWER THE FOLLOWING 1 QUESTION]

Select the **Exhibit A** strategy.

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[IF NO, STRATEGY IS NOT AN EXHIBIT A STRATEGY, ANSWER THE FOLLOWING 2 QUESTIONS]

Select the **Exhibit B** category for the strategy.

Select the number that best describes the strategy.

1.
☐

2.
☐

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[RESUME QUESTIONS FOR BOTH EXHIBIT A + EXHIBIT B STRATEGIES]

Brief Progress Report: Describe the strategy and progress made during the fiscal year. Recommended length: approximately one page (250 words)

For helpful tips and guidance in crafting your progress report, we encourage you to view our [Guidance for the Brief General Narratives, Progress Reports, and Success Stories](#).

Provide [LOCAL GOVERNMENT]'s **brief progress report** for this strategy.

PROGRESS REPORT SPOTLIGHT: Given limited space, only ONE progress report from each local government per fiscal year will be posted within the CORE-NC Local Progress page.

You must select ONE progress report (across all strategies) that you would like to have as your "progress report spotlight".

Is the above progress report the one you would like to spotlight?

☐ Yes, this is the progress report we would like to spotlight for this fiscal year.

☐ No. We will select/have selected another progress report to spotlight for this fiscal year.

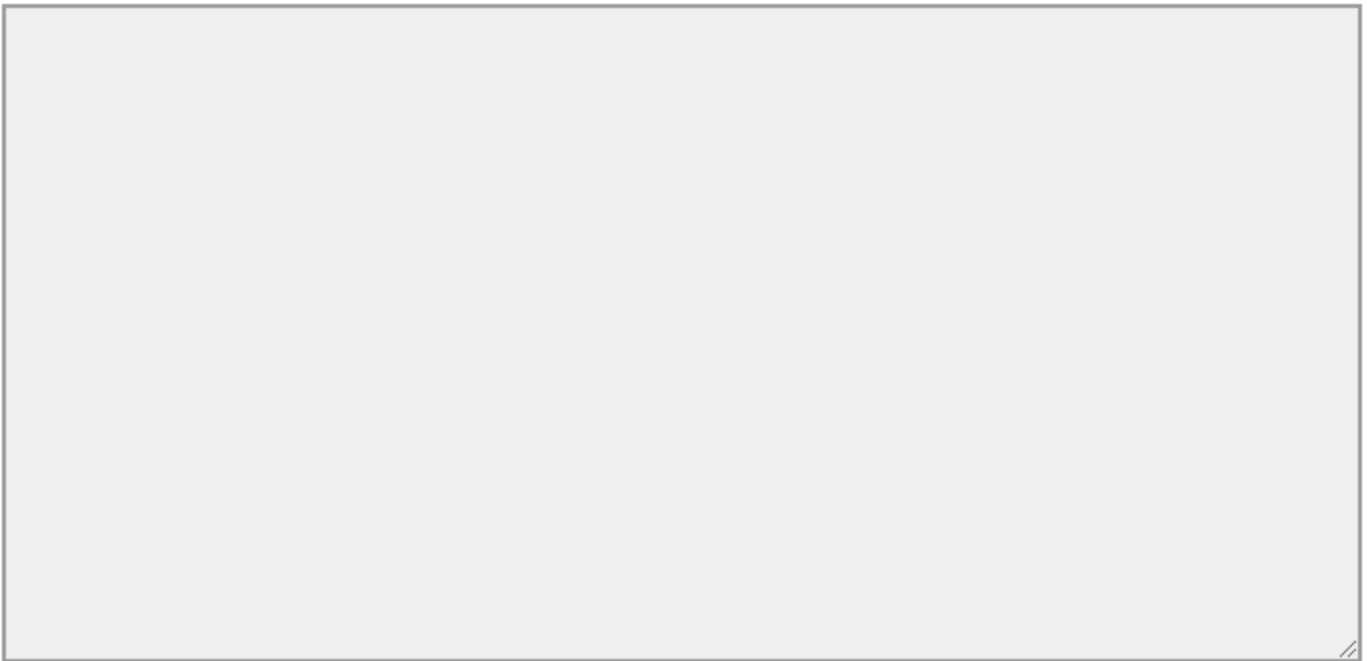
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Brief Success Story: Each Success Story celebrates a de-identified person who has benefitted from that funded strategy. Recommended length: approximately one page (250 words).

For helpful tips and guidance in crafting your success story, we encourage you to view our [Guidance for the Brief General Narratives, Progress Reports, and Success Stories](#).

Provide [LOCAL GOVERNMENT]'s **brief success story** for this strategy.



SUCCESS STORY SPOTLIGHT: Given limited space, only ONE success story from each local government per fiscal year will be posted within the CORE-NC Local Progress page.

You must select ONE success story (across all strategies) that you would like to have as your "success story spotlight". The success story spotlight does not have to be about the same strategy as your progress report spotlight.

Is the above success story the one you would like to spotlight?

☐ Yes, this is the success story we would like to spotlight for this fiscal year.

☐ No. We will select/have selected another success story to spotlight for this fiscal year.

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For any strategies to which funding was disbursed in FY 2023–2024, your local government must report process, quality, and outcome measures as well as demographic information.

Please provide this information using this [Excel workbook template](#). If you have not done so already, please download this [Excel workbook template](#) and fill out the worksheet (i.e., tab) for this strategy.

More instructions can be found within the Excel workbook and also in this [Guide to the Measures Workbook for the Annual Impact Report](#).

You will be asked to upload **one Excel workbook with information for all funded strategies** at the end of this report.

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STAGE OF IMPLEMENTATION:

Please select the **stage of implementation** that best describes this strategy for FY 24-25. If the stage of implementation evolved during the course of the fiscal year, please use the stage of implementation that best describes your situation at the end of the year.

When deciding which stage of implementation best describes your strategy, use your best judgment. There is no “right answer,” and no one will second-guess the stage of implementation you select to describe the strategy.

This [Stages of Implementation](#) document offers definitions and examples of each stage. If you have questions about which stage of implementation to report, please contact the Opioid Settlement Technical Assistance Team at the NC Association of County Commissioners at **opioidsettlement@ncacc.org**.

Please select the **stage of implementation** that best describes this strategy for FY 24-25.

☐ Exploration and Planning

☐ Preparation

☐ Initial Implementation

☐ Full Implementation

☐ Further Expansion

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Please answer Yes or No to the following questions about this strategy. You will have an opportunity to answer these questions again for all other funded strategies.

If you would like to skip any questions, please leave them blank.

People with lived experience, from a directly impacted community, and/or people who use drugs are involved in the planning and implementation of your local government's overdose prevention and harm reduction work for this strategy.

☐ Yes

☐ No

As part of your overdose prevention and harm reduction efforts for this strategy, your local government has concrete partnerships with community-based organizations that work with historically marginalized populations.

☐ Yes

☐ No

This strategy's program has sufficient naloxone to respond to overdose situations.

☐ Yes

☐ No

[FOR STRATEGY 9 SYRINGE SERVICE PROGRAMS ONLY]

This strategy's program has adequate supplies to meet the needs of your participants.

☐ Yes

☐ No

[FOR STRATEGY 9 SYRINGE SERVICE PROGRAMS ONLY]

People with OUD are integral to the leadership and decision making of the organization providing the Syringe Service Program.

☐ Yes

☐ No

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Did [LOCAL GOVERNMENT] disburse funds for another strategy in FY 2024-2025?

☐ Yes

☐ No

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[IF YES, DISBURSED FUNDS FOR ANOTHER STRATEGY, REPEAT STRATEGY LOOP BEGINNING ON PAGE #6]

[IF NO, DID NOT DISBURSE FUNDS FOR ANOTHER STRATEGY, CONTINUE]

Please upload your completed Excel workbook with process, quality, and outcome measures, as well as demographic information, for **all strategies for which funding was disbursed**.

Reminder: Your uploaded Excel workbook should include information for all strategies for which funding was disbursed. You should only upload one file (i.e., one Excel workbook) that contains all of the completed worksheets (i.e., tabs).

Drop files or click here to upload

Please use the space below to provide any clarifying or contextual information for your Excel workbook. **If none, please enter N/A.**

- If you were unable to provide the required measures for a strategy for which funding was disbursed, please explain why here.
- If you elected to provide optional/bonus information for any strategies not reported in your Annual Financial Report (i.e. strategies for which opioid settlement funding was not disbursed in FY 24-25), please note those strategies here.

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Please use this space to share any relevant notes, clarifications, context, or corrections regarding your submission. **If none, please enter N/A.**



Submit

PREVIEW