

PLEASE NOTE: THIS DOCUMENT IS FOR PREVIEW/PLANNING PURPOSES ONLY. ALL REPORTS MUST BE SENT THROUGH THE CORE-NC PORTAL.

Welcome to the **Financial Report Portal** for the North Carolina opioid settlements. Under the Memorandum of Agreement (MOA), a local government that receives, spends, or holds Opioid Settlement Funds during a fiscal year must file an annual financial report within 90 days of the end of the fiscal year. The information you provide will be available to the public through the Community Opioid Resources Engine for North Carolina (CORENC).

DEADLINE TO FILE THIS REPORT: The annual financial report must be completed using this portal by **September 27**.

HOW TO FILE THIS REPORT: There are two alternative portals used to file the report, and the portal you use depends on the amount of Opioid Settlement Funds your local government receives. This portal is for local governments that receive less than two-tenths of one percent of the total Local Government Allocation as listed in MOA Exhibit G. If your local government receives a higher percentage, please use the other portal: Visit Portal.

An overview of the information necessary to complete the Financial Report can be found here. Please make sure to have all the required information available before beginning this form.

HOW TO REPORT ON SUB-RECIPIENTS: For any local government that receives less than two-tenths of one percent (0.2 percent) of the total Local Government Allocation as listed in MOA Exhibit G, additional information on sub-recipients is optional but strongly encouraged. To submit optional sub-recipient information, this Excel spreadsheet must be uploaded along with your report.

(For these purposes, a sub-recipient for whom additional reporting may be provided is a separate legal entity receiving Opioid Settlement Funds from the Local Government for the purpose of the entity implementing a strategy listed in Exhibit A or Exhibit B of the MOA.)

HOW TO LEARN MORE: Learn more about this report in Part 5 of the <u>FAQ about</u> the <u>NC MOA</u> or in the <u>MOA itself</u> (section F.6 and <u>Exhibit E</u>).

For questions about this form, please contact <u>opioidsettlement@unc.edu</u>. For legal questions about the opioid settlements or MOA, please contact <u>opioidsettlement@ncdoj.gov</u>. For technical assistance planning, implementing, or evaluating strategies to address the opioid overdose epidemic, please contact <u>opioidsettlement@ncacc.org</u>.

Next

the drop-down menu below, you must use the other reporting portal found
here.
~
Select the relevant fiscal year for this report.
O Fiscal Year 2024-2025
Please provide your contact information below. By submitting this Annual Financial Report, you attest that [LOCAL GOVERNMENT] has authorized you to provide the information in the report to the NC Department of Justice and the Community Opioid Resources Engine for North Carolina (CORE-NC).
Enter your name.
Enter your title.
Enter your organization.

Enter your email address.	
Previous	Next
Please provide the following financial information for [LOC All answers should be given in exact dollars and cents.	CAL GOVERNMENT].
The following general questions apply to all Opioid Settle your special revenue fund.	ement Funds in
Q1. Provide the amount of Opioid Settlement Funds in your fund at the beginning of the 2024-2025 fiscal year (July 1 answer should match the end balance reported in last fiscal section (if you are unsure about the end balance reported report, please check the CORE-NC Document Library to view financial report). This answer should be given in exact doll	, 2024) . This cal year's Financia in last fiscal year's ew last fiscal year's
\$	
Q2. Provide the total amount of Opioid Settlement Funds of the 2024-2025 fiscal year . (Please confirm that this amount amount reported in this spreadsheet. If it does not, please opioidsettlement@unc.edu before continuing this form.) To be given in exact dollars and cents.	int matches the email
\$	

Q3. Provide the amount of interest or investment gains realized during the
2024-2025 fiscal year and allocated to the special revenue fund . If no
interest or investment gains were realized during the fiscal year, please enter zero (0.00). This answer should be given in exact dollars and cents.
\$
Q4. Provide the amount of investment losses realized during the 2024-2025
fiscal year and allocated to the special revenue fund. If no investment
losses were realized during the fiscal year, please enter zero (0.00). This
answer should be given in exact dollars and cents.
\$
Q5. Provide the total amount of Opioid Settlement Funds <u>disbursed</u> during
the 2024-2025 fiscal year, net of any reimbursements. Please do NOT include
in this amount obligations that have not yet been disbursed or audit costs
covered in Question 6 below. If no funds were disbursed during the fiscal
year, please enter zero (0.00). This answer should be given in exact dollars
and cents.
\$

Q6. Provide the amount of Opioid Settlement Funds **disbursed during the 2024-2025 fiscal year to cover audit costs** (as provided in MOA section F.3). If your local government did not disburse Opioid Settlement Funds to cover audit costs during the fiscal year, please enter zero (0.00). This answer should be given in exact dollars and cents.



Q7. Provide the amount of Opioid Settlement Funds in your special revenue fund at the **end of the 2024-2025 fiscal year (June 30, 2025)**. This answer should be given in exact dollars and cents.

This number should equal:

Question 1 amount

- + Question 2 amount
- + Question 3 amount
- Question 4 amount
- Question 5 amount
- Question 6 amount



Previous

Next

Did [LOCAL GOVERNMENT] **disburse any funds** for an Exhibit A or Exhibit B strategy during the 2024–2025 fiscal year?

O Yes			
O No			
Previous			Next

[IF NO, LOCAL GOV'T DID NOT DISBURSE FUNDS, SKIP TO PAGE #14]

[IF YES, LOCAL GOV'T DID DISBURSE FUNDS, CONTINUE]

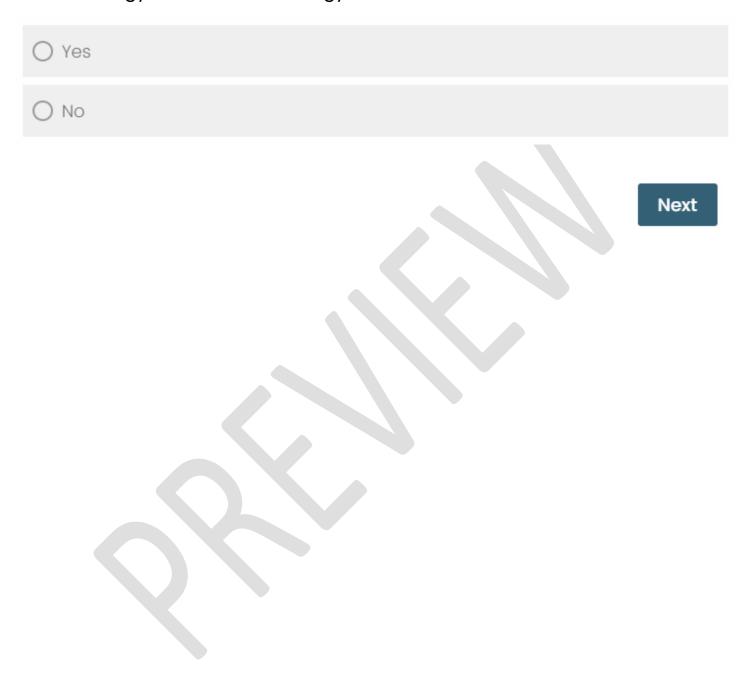
Next, we ask you about any funds disbursed during the 2024-2025 fiscal year to implement INDIVIDUAL STRATEGIES listed in Exhibit A or Exhibit B to the MOA. The MOA requires that you report the **total amount disbursed for each individual strategy**, even if you disbursed funds to several different providers to implement the strategy. For example, if \$10,000 was disbursed to Provider A for "Naloxone Distribution" and \$20,000 was disbursed to Provider B also for "Naloxone Distribution", please report \$30,000 for "Naloxone Distribution" in this form.

To begin, please complete the following questions for **the FIRST strategy** for which funds were disbursed. **If [LOCAL GOVERNMENT]** has disbursed funds for more than one strategy this fiscal year, you will have the opportunity to answer these questions again for each of the other strategies.

Previous

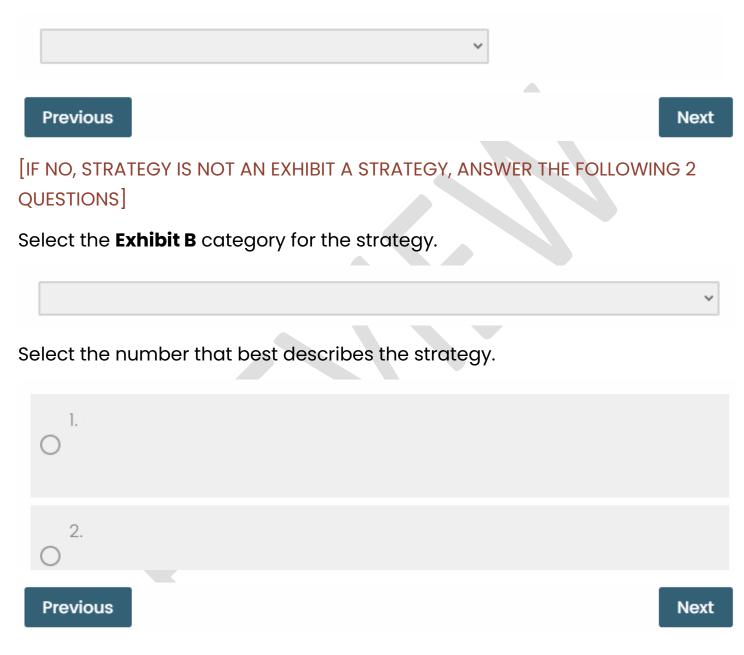
[BEGIN LOOP OF STRATEGY-SPECIFIC QUESTIONS]

Is the strategy an **Exhibit A** strategy listed in the MOA?



[IF YES, STRATEGY IS AN EXHIBIT A STRATAEGY, ANSWER THE FOLLOWING I QUESTION]

Select the **Exhibit A** strategy.



[RESUME QUESTIONS FOR BOTH EXHIBIT A + EXHIBIT B STRATEGIES]

State the **total amount of funds <u>disbursed</u>** for this strategy during FY 2024-2025 in exact dollars and cents. **Please prorate any permissible common costs among all strategies.**

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Previous	Next
Did [LOCAL GOVERNMENT] disburse funds for another strategy in FY 2025?	′ 2024-
O Yes	
O No	
Previous	Next

[IF YES, DISBURSED FUNDS FOR ANOTHER STRATEGY, REPEAT STRATEGY LOOP BEGINNING ON PAGE #8]

[IF NO, DID NOT DISBURSE FUNDS FOR ANOTHER STRATEGY, CONTINUE]

THIS QUESTION IS OPTIONAL FOR LOCAL GOVERNMENTS UTILIZING THIS FORM AND MAY BE SKIPPED

A sub-recipient is a separate legal entity, receiving Opioid Settlement Funds from a Local Government, for the purpose of implementing a strategy listed in Exhibit A or Exhibit B of the MOA.

A sub-recipient is a corporation, partnership, or other legal entity that is separate and apart from the Local Government. Typically, a sub-recipient is a legal entity (rather than an individual) that contracts with a Local Government.

For example, if a local government contracts with "JS Consulting" to provide collaborative strategic planning services, the local government should list "JS Consulting" as the sub-recipient (NOT Joan Smith, the individual who owns JS Consulting, or Bob Jones, an employee of JS Consulting).

Did any sub-recipient (as defined above) receive a total disbursement of settlement funds equal to or greater than either (a) \$50,000 or (b) 10% or more of the total amount of opioid settlement funding that [LOCAL GOVERNMENT] disbursed during Fiscal Year 2024-2025?

O Yes			
O No			
			Next

[IF YES, CONTINUE]

[IF NO, SKIP TO PAGE #14]

THIS QUESTION IS OPTIONAL FOR LOCAL GOVERNMENTS UTILIZING THIS FORM AND MAY BE SKIPPED

For each sub-recipient (previously defined) that received a total disbursement of settlement funds equal to or greater than either (a) \$50,000 or (b) 10% of the total amount of Opioid Settlement Funds disbursed during FY 2024-2025, your local government shall provide the:

- 1. Name of the sub-recipient
- 2. The total amount of Opioid Settlement Funds <u>disbursed</u> to the subrecipient during the fiscal year
- 3. A very brief description of the goods, services, or other value provided by the sub-recipient (for example, "evidence-based addiction treatment services" or "peer support services" or "syringe service program")

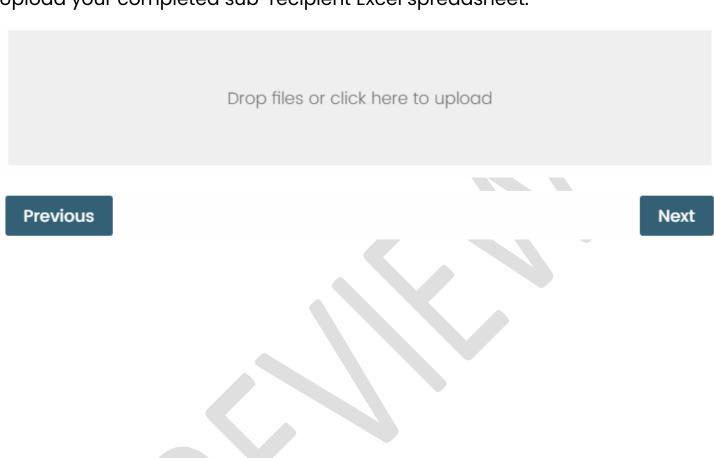
Please provide this information using this <u>Excel spreadsheet template</u>. If you have not done so already, please download this Excel spreadsheet template, fill out the spreadsheet, and upload the completed spreadsheet below.

If your local government disbursed funds to a **single sub-recipient** to help implement **more than one strategy** listed in Exhibit A or Exhibit B to the MOA, please report the following information for that sub-recipient:

- 1. Name of the sub-recipient
- 2. The total amount of Opioid Settlement Funds disbursed to the subrecipient during the fiscal year for all strategies combined
- 3. A very brief description of the goods, services, or other value provided by the sub-recipient, including all of the strategies the sub-recipient helped implement (for example, "evidence-based addiction treatment services" and/or "peer support services" and/or "syringe service program")

THIS QUESTION IS OPTIONAL FOR LOCAL GOVERNMENTS UTILIZING THIS FORM AND MAY BE SKIPPED

Upload your completed sub-recipient Excel spreadsheet.



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